



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भोपाल  
क्रय एवं भंडार विभाग

Work Order

No. IISERB/2015-16/ 546

Date: 07.09.2015

To  
M/s Omdeo Packers & Movers 1  
3, Ravi Das Nagar,  
Nizamuddin Chowk  
Indrapuri, BHEL Area  
Bhopal-462021

Ref.: i) Tender Enquiry No Tender IISERB/S&P/2015-16/435 dated Aug 04, 2015

ii) Your quotation no. nil dated 13/08/2015 and letter 31/08/2015.

Dear Sir,

With reference to above mentioned quotation your firm has been empanelled as Packers & Movers for safe transportation of Institute Material, Lab Equipment & Machines etc. as per the rates in annexure "A" for a period of one year. However, this further extendable upto 3 years subject to satisfactory service as per the following terms and conditions.

**Scope of Work:**

1. Carefully packing and transportation of office furniture & lab equipment's/machinery/Chemical from ITI Campus, Govindpura to IISER Bhopal, Bhauri Campus (Approx. 30 KMs)
2. The transporter will arrange for adequate insurance of material to be transported.
3. Any brakeage, damage etc. will be the responsibility of the transporter.
4. Payment will be made for one side (full loaded) trip only.

**Payment Terms:** 100 % Payment within 7 days of submission of bills with all supporting documents regarding satisfactory completion of work. Income Tax will be recovered from your bills as per Income Tax Rules.

**Insurance:-**

- i) For Office equipment and furniture: Charges @ 2% of goods value. You will be liable for any damage and repairing of the items.
- ii) For Lab and Machineries, Equipment's charge @ 2% of goods value.

You will take insurance policy on the name of IISER, Bhopal.

The work order may be acknowledged and send your acceptance within 7 days.

Stores and Purchase Officer  
For and on behalf of Director IISER Bhopal

Copy to  
DR (F&A)



P:172

**Annexure A**

**Rate List**

**Empanelment of Packers & Movers for safe transportation of Institute Material, Lab**

**A Vehicle Charges for full Truck load**

S. No.	Description of Vehicle (To/From ITI Gas Rahat Building to Bhauri (IISER Complex) Per trip Amount For Full Loaded Vehicle)	Unit	Per Truck Rate	Remarks if Any
1	HMV (9 tons)	Nos	3800	
2	LMV (6 tons)	Nos	3400	
3	Eicher (17 Ft) or Equivalent	Nos	2900	
4	Eicher (19 Ft) or Equivalent	Nos	3400	
5	Tata 407 or equivalent	Nos	1900	
	i) Labour Charge for loading and unloading (Per Labour /Per Day)	Rs.	-----	
	ii) Govt. Charges, if any (Service Tax on billing amount)	%	14	
	iii) Insurance Charges (Insurance charge @ of goods value)	%	2	
6	Crane Charges per hour rates	Hour		
	(a) At ITI Campus	Hour	1000.00	(Min 2 Hrs)
	(b) At Bhauri Campus Please mention minimum charges if any)	Hour	1500.00+350.00 (toll tax)	(Min 3 Hrs)

**B Labour Charges for Loading and Unloading per Truck (For Handy Material up to 500 Kg).**

Type of Vehicle	Amount (Rs.) Upto Ground Floor	Extra Charges For Extra Floor
HMV ( 9 tons)	2500	Per Floor :350
LMV (6 tons)	2300	Per Floor :300
Eicher (19 ft)	2300	Per Floor :300
Eicher (17 ft)	2000	Per Floor :250
Tata – 407 for equivalent	1800	Per Floor :200

*V. J. Jindal*

P: 2/2

**C Rates per Labour for full day applicable for part load shipments:**

1	Labour charges for loading and unloading (per labour per day at ITI Campus)	400
2	Labour charges for loading and unloading (per labour per day at Bhauri Campus)	450

**D Packing Details**

<b>Packing of Lab Glasses / Chemical / Computer Goods. (Use of material like 5 Ply Carton Boxes with Cello Tapes , Bubble &amp; Thermocole )</b>		
❖ Cartoon Box	(Size – 2*1.25*1.25)	Per Carton Box - 165
❖ Cartoon Box	(Size – 2*1*1.)	Per Carton Box - 145
<b>Packing of Books and Files (Use of material like 5 Ply Carton, Boxes &amp; Cello Tapes )</b>		
❖ Cartoon Box	(Size – 2*1.25*1.25)	Per Carton Box - 65
❖ Cartoon Box	(Size – 2*1*1.)	Per Carton Box - 60
<b>Packing of Almirah and Office Furniture</b>		
Single Layer of Corrugated Role	Per CFT	7
Double layer of Corrugated Role	Per CFT	14
If use of lamination	Per CFT	4
<b>Packing of Wooden Carat ( for Machinery Items)</b>		
Use of Wooden Bar with 6 inch gape	Per CFT	100

**E Placement/Pick up for respective Floors at Bhauri Complex**

	For Heavy Machinery Per Piece (< 500 Kg)	For Heavy Machinery Per Piece (> 500 Kg)
Ist Floor	1000	1200
2 <sup>nd</sup> Floor	1250	1700
3 <sup>rd</sup> Floor	1500	2200
4 <sup>th</sup> Floor	2000	2500

**F Placement/Pick up for respective Floors at ITI Complex**

	For Heavy Machinery Per Piece (< 500 Kg)	For Heavy Machinery Per Piece (> 500 Kg)
Ist Floor	750	1000
2 <sup>nd</sup> Floor	1000	1500
3 <sup>rd</sup> Floor	1250	2000
4 <sup>th</sup> Floor	1500	2500

**Note : Above cost includes Charges of Chain Pully and other equipments for handling Heavy Machinery.**

Discount -5%

*V. Balan*